



PARENT/GUARDIAN ENROLMENT AGREEMENT

I/We, being the parent(s)/guardian(s) of the young person to be enrolled accept the offer of a place at Saints College. In accepting this offer, I/we accept the following terms. I/we understand that should these terms not be acceptable to me/us, the young person may not be able to participate in some programs or activities. I/we understand that any concerns I/we have about these terms may be discussed with a school staff member and I/we may provide comments below.

TERMS

1. I/we will work with staff of Saints College to support the young person to regularly attend the program in school times and achieve their goals. I/we understand and accept that the program runs full time from Monday to Friday.
2. I/we understand and accept that the young person is not allowed on campus outside of program times unless prearranged and accompanied by a staff member.
3. Staff are mandatory reporters and have legal and moral obligations to protect any child or young person under our care and supervision from reasonably foreseeable harm. All mandatory reporters must make a report to Victoria Police and/or Child Protection as soon as practicable if, in the course of carrying out their professional roles and responsibilities, they form a belief on reasonable grounds that:
 - A child has suffered, or is likely to suffer, significant harm as a result of physical or sexual abuse.
 - The child's parents have not protected, or are unlikely to protect, the child from such harm.
4. I/we understand and will support the young person to operate within the school's four important principles:
 - RESPECT,
 - PARTICIPATION (having a go),
 - SAFE AND LEGAL, and –
 - HONESTY.
5. I/we understand and accept that if the young person cannot or chooses not to operate within the principles then they may be asked to participate in an alternate activity or go home for the day.



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6. I/we understand and accept that if the young person chooses to leave campus or is asked to go home for the day, the young person may have to make their own way home without staff supervision. I/we understand that if this occurs when the young person is on an excursion, the staff member will ensure that the young person has money for public transport to travel home unsupervised. The staff member will also contact a parent or guardian.
7. I/we understand and accept that school staff have the authority to make decisions in relation to the safety and conduct of the young person while they are attending the program.
8. I/we understand and accept that I/we may be asked to support the young person to participate in meetings to work through any concerns or support needs relating to the young person.
9. I/ we understand that the Saints College does not suspend or expel young people. I/we understand and accept that the Saints College asks young people to make a commitment to operate within the principles. However, if the young person is not able or chooses not to operate within the principles during the normal school program, staff may be required to work in alternative ways with the young person until such time as they can operate within the principles. This may include working with the young person offsite or on an individual timetable.
10. I/we consent for the young person to travel in a Saints College vehicle or in any form of public or private transport deemed necessary by the Saints College, for example to attend an excursion or in the case of an emergency.
11. I/we consent for the young person to take part in staff supervised class excursions that may include visits to a local park, local library, swimming at a pool, etc. I/we understand that a separate consent form will be sent to us should the young person choose to participate in any 'high-risk' activities or camps.
12. I/we understand and accept that no fees are charged to attend the Saints College, therefore, I/we agree to support the school to access funding for the young person through the completion of forms or provision of information, as requested.
13. Saints College is a Special Assistance School, that is required to participate annually in the Nationally Consistent Collection of Data on School Students with Disability (NCCD), to receive funding to accommodate the needs of all students. Young people will sometimes come to Saints College with a diagnosed disability, and/or emerging mental health condition, and other students may have an 'imputed disability', which is an undiagnosed barrier that impacts their learning. Our teaching and support staff will work with each student and their parents / carers to develop a Personalised Learning Plan



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(PLP) that outlines the adjustments made to accommodate student inclusion and learning.

14. Staff at Saints College will always work with unconditional positive regard and from a strengths-based approach to ensure that every student experiences educational success.
15. I/we undertake to attend school meetings and events and assist with any other support or information required by the school staff to support the young person.
16. I/we undertake to provide the school with all relevant information relating to the young person's health and any medical conditions. I/we agree to always notify the school of any changes to the young person's health and/or medical conditions for the duration of their enrolment (including the updating of expired diabetes, anaphylaxis and/or asthma management plans).
17. I/we understand and accept that in an emergency it may not always be possible to readily contact a parent, guardian or carer. In this case the staff member will take reasonable care of a young person suffering from an accident or illness but will not be responsible for the costs of any ambulance, medical, dental attention or any other treatment or services administered to the student. Additionally, the Saints College will not be responsible directly or indirectly for any act or omission of any medical or dental practitioner or other treating personnel attending to the young person.
18. I/we undertake to contact the school staff as soon as possible if the young person is to leave the program.
19. I/we understand and accept that the word 'Principal' includes any staff members carrying out the duties of, or exercising the authority of, the Principal.
20. The Saints College administers young people support programs. These are voluntary programs. I/we consent to these programs if the young person chooses to participate.
21. I/we give permission for the image (photo) of the young person to be used in the school database and on concession/ID cards.
22. I/we give additional permission for the following:
 - Use of photos only for school publications viewed mainly by our school community, including the annual yearbook.

Yes No



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- Use of videos only for school publications viewed mainly by our school community. Yes No
- Use of photos and videos for school publications viewed mainly by our school community, including the annual yearbook. Yes No

DECLARATION

Thank you for taking the time to complete the Parent/Guardian Agreement. We understand that the information you have provided is confidential and will be treated as such, but the details are required to enable staff to properly enrol the student at our school.

I certify that the information contained within this form is correct.

First Parent/Guardian Name

Signature

Date

Second Parent / Guardian Name

Signature

Date

Parent/Guardian Comment (if any)

Campus Principal/Principal Name

I accept the above named young person for participation at Saints College

Campus Principal/ Principal Signature

Date